



Internal Posting: Master Principal

About the Education Achievement Authority: The Education Achievement Authority is a new Statewide school system that will assume operation of the lowest five (5) percent of performing Schools in the state of Michigan that are not achieving satisfactory results on a redesign plan or that are under an Emergency Manager. It is designed to provide a new, stable, financially responsible set of public schools that create the conditions, supports, tools and resources under which teachers can help students make significant academic gains. It will first apply to underperforming schools in Detroit in the 2012–2013 school year and then be expanded to include low performing schools throughout Michigan.

JOB TITLE: Master Principal

REPORTS TO: Deputy Chancellor of Instruction

QUALIFICATIONS:

- Acting principal in the Education Achievement Authority with demonstrated evidence of implementation of the student centered-system of teaching and learning.
- Master's degree in educational administration or related field.
- Minimum of 3 years successful experience as school principal in a public school setting.
- Evidence of strong instructional leadership skills.
- Experience in mentoring and working collaboratively with teachers and administrators to help them develop to high levels of performance.
- Valid Michigan Department of Education Administrator's Certificate
-

ESSENTIAL FUNCTIONS:

Provides mentoring and support for up to two EAA principals to support continuous professional development.

Observes and confers with each principal assigned.

Prepares documents associated with observations, conferences, and summative reports.

Aligns coaching, support, interventions, and conferences with the principal based on Chancellor's evaluation of principal.

Works with assigned case load to expand skills in collaboration and teamwork.

Assists principals in the continuous improvement efforts for the school.

Assists principals in analyzing national, state and local testing programs to interpret and inform instructional leadership through analysis of student results.

Models effective leadership skills

Networks with resources outside EAA (such as universities or national associations) to provide support to principals.

Provides direction and coaching to assigned principals in assessing school community needs in order to expand and improve community relations.

Demonstrates excellent communication skills in providing specific, concrete feedback in all performance standards to assigned principals.

Keeps current with best practices in school leadership and has expert knowledge in leadership and change management.

Consults with the principal as to the most effective methods to manage talent, and financial resources necessary for school operation in compliance with school division policies and legal requirements.

Recommends strategies to connect leadership to instruction.

Collaborates with the principal and staff to develop effective school improvement strategies.

Recommends appropriate strategies and techniques to improve the performance of teachers and to provide feedback to teachers on their functioning.

Collaborates in developing effective discipline methods and in fostering a safe and positive environment for students and staff.

Exhibits and models instructional leadership through alignment, coordination and delivery of required programs and/or curricular areas required to achieve excellence and continuous improvement consistent with school and district goals.

Consults on the collaborative development and implementation of school improvement plans.

Recommends techniques and best practices to select, induct, support, evaluate, and retain quality instructional and support personnel.

Recommends effective problem solving techniques to identify, analyze, and resolve problems.

Promotes effective communication and interpersonal relations strategies with students, staff, parents, and other community members.

Works collaboratively with staff, families, and community members to secure resources and to support the success of a diverse student population.

Models professional, moral, and ethical standards as well as personal integrity in all interactions.

Works in a collegial and collaborative manner with other administrators, school personnel, and the community to promote and support the mission and goals of the school division.

Leads & participates in professional development activities to enhance student learning and provide service to the profession, the division, and the community.

METHOD OF APPLICATION: All interested candidates should submit a letter of application

and current resume to:

David Donaldson

Education Achievement Authority of Michigan

300 River Place, Suite 3600

Detroit, Michigan 48207

By E-mail to ddonaldson@eaaofmichigan.org